



MONTEREY MIDDLE SCHOOL PARENT ADVISORY COMMITTEE (PAC)

AGENDA THURSDAY, NOVEMBER 18, 2021, 7:00PM MULTI-PURPOSE HALL AND VIDEOCONFERENCE

1. Call to order
2. Territorial Acknowledgment
3. Approval of Minutes from Sept. 16 and Oct 14 2021 (see Attach #1 and 2)
4. 2021/2022 Budget
5. Admin updates (Ken Andrews)
6. Fun Foods
7. Fundraising
8. Biking to Monterey
9. New PAC Website
10. New Business
11. Adjournment of meeting

MEETING INVITE:

MMS PAC Meeting - November

Thursday, 18 November · 7:00 – 8:30pm

Join with Google Meet

<https://meet.google.com/iwb-ynaq-oqx>

Join by Phone

(CA) +1 647-735-8490

PIN: 261 435 764#



Attach #1: Monterey Middle School Parent Advisory Council Minutes - September 16, 2021

Total attendees: 19 (PAC Executive, along with Principal Ken Andrews and parents)

1. Territorial Acknowledgement

Pablo gave.

2. Introductions (Co-Chair Pablo Ramirez)

Pablo introduced the Monterey Middle School PAC.

3. Administration Introductions and School Start Update (Principal Ken Andrews)

Ken presented the return to school: Overall feel for the return to school has been very positive. Teachers feel they have more flexibility, especially in terms of not being constrained by cohort groupings. There is a new music teacher and we're currently signing up music students for band, choir, and strings.

- Covid: the school follows PHO rules, and communication about possible Covid exposures at school is determined by Island Health. Field trips are now allowed, more clubs, extra-curriculum sports.
- Goals for the School will be discussed at the next PAC meetings.
- Athletic sports/sports equipment would be a priority
- Question about the class parent role: this role does not exist anymore now that teachers can communicate directly with parents through their class mailing list. Some parents were asking about the possibility of creating a class mailing list (for social events and overall class communications). It was agreed that the PAC should not be involved.

Action: Ken to look into the rules on parent's class mailing list, whether permission is required to share email addresses, etc.

4. PAC Executive Nominations and Elections for 2020/2021

Presentation of the PAC executives keeping their function for this year:

- Co-Chairs: Pablo Ramirez & Laurence Toffoletto (elected in June 2021)



- Treasurer: Ryan Ziegler
- Fun Food Coordinator: Shaza Regehr
- Parents Education Coordinator: Catharine Meir
- Christmas Hampers Coordinator: Krista Henry
- Social Media Coordinator: Bethan Osterman
- Members-at-large: Shaza Regehr

Krista presented the holiday hampers project (Monterey supports families from three elementary schools: Quadra, George Jay and Tillicum). Catharine explained the Parents Education program.

Audrey Wang and Mercedes presented the activities of the MMPA (Monterey Music Parent Association).

Nominations

- Laurence Toffoletto nominated Angus Ross as Secretary; Krista Henry seconded the motion. Elected.
- Laurence Toffoletto nominated Fred Voon as Thrifty Program coordinator; Krista Henry seconded the motion. Elected.
- Laurence Toffoletto nominated Krissy Johns and Lauri Lyster as Members at Large; Krista Henry seconded the motion. Elected.

5. Priorities for this year

A conversation about the priorities for the year for Monterey PAC:

- **Lunch program:** Ken has asked the School District Covid response committee about the rules to organize a lunch program this year. Shaza presented what has been done in the previous years and the constraints to organize a program last year under Covid restrictions. Some other schools seem to have gone ahead with their fun food program.

Action: Ken to communicate to the PAC the answer from the School District re lunch programs rules for this year

- **Fundraising**

- Thrifty: Krista presented the new rules for the Thrifty fundraising programs. The PAC has to buy cards and sell them to the parents. Thrifty will pay 6% to the PAC for any card purchase at or above \$4,000.

Action: Krista to transfer the email she received from Thrifty to Fred



- The idea of fundraising directly to the parents was raised. Krissy mentioned the contribution program that occurred at Willows in the past few years: Willows PAC asked for a minimum contribution per child (up to a maximum of \$80 per family). This was a very successful initiative (\$15,000 raised in 2018, \$17,000 in 2019).

6. 2021/2022 Budget Planning

- Ryan presented the budget's main revenues and expenses
- Still some uncertainties about the budget (will the lunch program happen and to which extend?)
- Ken mentioned the recurring need for athletic expenses (\$6,000)

Action: Ryan to finalize the budget for the next October meeting

Meeting adjourned at 8.10pm

Minutes dated September 23, 2021.



**ATTACH #2: MONTEREY PARENT ADVISORY COMMITTEE
MINUTES
THURSDAY, OCTOBER 14, 2021, 7:00PM VIA VIDEOCONFERENCE**

Total attendees: 19

(incl. PAC Executive, guest speaker Shannon Husk, Principal Ken Andrews, and parents)

Meeting called to order at 7:02 pm

1. Territorial Acknowledgment
 - Given by Pablo Ramirez
2. Guest Presentation - Shannon Husk
 - Presentation on "Impact of Entertainment Media On Today's Society"
 - Presentation slides to be provided to PAC
 - Question and Answer period from group
3. Approval of Minutes from PAC meeting Sept 16, 2021, **Deferred to PAC meeting Nov 18, 2021.*
4. 2021/2022 Budget approval **Deferred to PAC meeting Nov 18, 2021.*
5. Admin updates from Ken Andrews
 - Thank you to Shannon Husk and PAC
 - Successful virtual school-wide "Spirit Assembly" today, each class linked to the others via zoom for a Monterey Trivia Contest and Slide Show of our Terry Fox Run, which raised over \$2,500 for cancer research
 - Brief overview of Orange Shirt Day activities focused on Truth & Reconciliation, featuring a video and reflective activities led by Jamin Zuroski, the indigenous artist who designed the graphic images for Monterey's four teams - Bears, Ravens, Orcas, & Wolves; emphasized the importance of ongoing followup through regular curricular learning activities that embed Indigenous themes (i.e. Language Arts lesson focused on a story about the banning of the Potlatch told from the perspective of an Indigenous child)



- Staff continue to engage in ProD days focused on school-wide goals - the September PD Day on assessment practices aimed at furthering student engagement and ownership of their learning and a Nov. PD Day planned around furthering students' physical wellness. Staff will be pursuing individual areas of professional growth (via district-wide and provincial conferences, etc.) at upcoming Oct PD Day
 - Cycling safety importance reinforced
6. Fun Foods
- Update from Laurence Toffoletto
 - Two suppliers this year incl: Willows Pizza and Oak Bay Dairy
 - Dates reserved for fun food day: Oct 27, Nov 10 and 24, Dec 8 and 15
 - Need parent volunteers from Oct 27, 11:00-12:30
7. Smile Cards Program Ready to be Launched
- Two businesses taking part Thrifty Foods and Cobs Bakery
 - Thrifty Foods Smile Cards provides 6% of sales to go back to school. Purchased directly from the PAC in \$100 denominations
 - COBS bread "Dough Raiser" provides 5% of sales to go back to school. Available at point of sale
 - More information is to be provided in a future PAC email.
8. New PAC Website (Pablo) **Deferred to PAC meeting Nov 18, 2021*
9. New Business
- Krista Henry update on Holiday Hamper. Class representatives needed to assist. Email to go out from Ken Andrews to the school body Oct 15.
10. Scheduling of the next meeting
- November 18, 2021, 7:00 pm - 8:30 pm in person and via video conference (update to follow)
11. Adjournment of meeting
Meeting Adjourned 8:20 pm