

Draft Minutes
September 12, 2019

Meeting convened at 7:05 p.m.

1. Introductions

The meeting convened at 7:05 p.m. with 17 attendees. After determining quorum, as acting Chair, Krista Henry conveyed regrets on behalf of Chair Kristin Semmens.

2. Elections

Krista Henry motioned for 2019/20 PAC election for Susan Paton as Secretary. Motion seconded and carried.

3. The Year Ahead – Krista Henry

- The Acting Chair noted a number of PAC vacancies for the roles of Vice-Chair, VCPAC rep, Hamper Communications Coordinator, 2 Members at Large, Special Events Coordinator. Parents in the school community are welcome at whatever level of commitment they can bring, and PAC members can be appointed at any time.
ACTION: Role profiles to be posted to PAC website with accompanying vacancies to be filled.
- Key events (Holiday Hampers, Staff Appreciation Lunch, YE Pizza Place, etc.) were outlined with accompanying time commitments flagged. For more information, visit [here](#) and [here](#).
ACTION: A volunteer to connect with Julia offline regarding jersey sales.
ACTION: A fundraising concept around re-useable cutlery to be placed on next meeting agenda.

4. Administration Report: School Goals and Updates

- Principal Ken Andrews discussed School Goals and displayed a presentation to attendees, expanding on the key concepts in greater detail. He noted that the September professional development day, will be focussed on setting initiatives that link to the goals.
- Principal Andrews expressed appreciation for the parent community around school, noting need for parent participation on the PAC as needed.

5. Draft PAC Budget 2019/2020

- The Treasurer shared a draft budget for review and discussion, noting it must be passed at October's meeting.
- **ACTION:** Copy to be shared with draft minutes. Treasurer noted a number of follow up items to include on draft for presentation in October or to report back on.
- **ACTION:** Parent attending on behalf of Music to return to PAC in October with specific goals to be achieved with this year's proposed music funding.
- **ACTION:** Parents interested in acting as fundraising lead to self-identify to Chair or speak up at future PAC meeting. Other comments and/or questions are welcomed, noting that budget to be passed at October meeting.

6. Parent Education Speakers

- Julia (Parent Education Coordinator) provided an outline of proposed guest speakers for October 2019 (Constable Perry), November (Mindfulness/meditation speaker), January (Impact of entertainment media), and April (sexual health and wellness).
- **ACTION:** Speakers to be booked and Julia to provide wording for inclusion in weekly school newsletter.

7. Other Business

- Principal Andrews discussed school support for Cops for Cancer Tour de Rock.

- **ACTION:** Tracey Cobb to determine who is currently managing related social media accounts and if this role needs to be added to list for PAC website.
- **Parents are encouraged to come to PAC meetings to share your ideas about the broader school community and learn more about it.**
ACTION: FAQ handout from parent package to be posted to PAC website.

Meeting adjourned at 8:48 p.m.

Draft dated: Sept 23/19

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