

**Draft Minutes
October 10, 2019**

- Introductions
Roundtable introductions, approximately 23 attendees.
- Guest: School Liaison Constable Sandrine Perry
Constable Perry led an open-format discussion on vaping and youth. It was noted that on November 7, she would lead separate assemblies on this topic for grades 7 and 8 in the multi-purpose room.
- PAC Budget 2019/2020
NOTE: Susan Paton (Secretary) recused herself for the item.
Kristin (Chair) notes that Kathryn (Treasurer) presented the budget and that it was motioned and carried that it be adopted. A copy of the budget is attached to the minutes.
- Administration Update
Ken Andrews (Principal) and Liz McMaster (Vice-Principal)
Principal Andrews highlighted School Goals and ongoing work to carry them forward. He discussed work to line up speakers for upcoming young entrepreneur projects, asking that attendees interested in presenting, or that may have ideas, to contact him via email directly.
Vice-Principal McMaster talked about fall and spring Brainstorm topics.
- Further nominations/elections/changes to PAC Executive
 - Nominations were proposed:
 1. Shannon Philips to Member at Large
 2. Sarah Smith to Member at Large
 - Changes proposed:
 - Music Parents' Association Rep role removed from Executive
 - Hamper Communications Coordinator removed from Executive

The above nominations and changes were motioned and carried. Updated Executive Committee listing follows. For the hamper volunteer role, it was noted that Kaley Ingram will be working on communications, while Krista Henry continues in the hamper coordinator role.
- Other Business:
 - Julia Stolk, parent education coordinator, discussed efforts to coordinate funding/grants to show the movie "[Screenagers](#)." The plan is to show it in the New Year and in partnership with other schools.
 - Re-useable cutlery fundraiser idea was discussed, with anyone interested in leading it asked to connect directly with Kristin (Chair).
 - The Chair discussed the need to define PAC's role re: social activism and community awareness following recent requests to take on additional outreach and communication. It was confirmed that the PAC's role does not include promotion of non-PAC events. The volunteer role of everyone involved in the PAC was discussed.
 - Smile cards were available at the meeting for anyone interested in supporting this fundraiser, with Principal Andrews thanked for emailing parents/guardians about the fundraiser.

- Hampers: Brief update regarding upcoming activities for this fundraiser to benefit the community. With the December 19 delivery day approaching, volunteers are needed, with class liaisons to support the hampers particularly needed.

Next PAC meeting: January 9, 2020
Parent Education night: November 14, 2019 with guest Stephanie Curran ([Elements of Health](#)) on mindfulness/meditation.

2019/2020 Monterey Middle School PAC Executive Committee

Chair	Kristin Semmens
Vice-Chair	VACANT
Secretary	Susan Paton
Treasurer	Kathryn Robertson
Members at Large	Shannon Phillips Kimberly Smit Julia Stolk Sarah Smith
VCPAC Representative	VACANT

Draft dated: Oct 15/19

